



# Potential Acquisition Questionnaire

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Thank you for considering a donation to the Oswego County Historical Society! In order to make sure that we can make an educated and informed decision regarding your offer for donation as quickly, accurately, and effectively as possible, we ask you to please take a few minutes to answer the following questions regarding your offer of donation. Please note that the Collections Care Committee meets on an irregular basis, so your donation request will be processed at the nearest meeting. You will be contacted within 90 days with our decision.

## Donor Information

Name  Date

Address  City  State

Phone No.  Email

## Object / Collection Information

Name  Dimensions

Description:

  
  
  
  
  
  
  
  
  
  


How long have you owned this object / collection?

How did you come into possession of this object / collection?

If purchased, where from?

Was this object / collection created for a specific purpose or occasion? **Y / N**

If yes, briefly explain:

  
  

What is this object's connection to Oswego County History that makes it important to us?

  
  
  

Do you know of any changes or alterations made to the object / collection? **Y / N**

If yes, briefly explain:

  
  

Are there any additional parts or accompanying pieces to your object / collection that the museum should be made aware of?

  
  

**Additional comments:**

  
  
  

**Note!** Please include photos of your object(s), including close-up detail photos. Please also attach any available documentation for this item, photocopies or originals are okay.